



accounting business solutions

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## THE SAGE INTELLIGENCE CHEAT SHEET

### Understanding What’s What

With so many Sage 100 customers that have recently begun using Sage Intelligence Reporting or plan to use it soon as a replacement for FRx, we thought it might be helpful to provide an overview of the various Sage Intelligence reporting components. This “cheat sheet” provides a quick reference to the various modules and capabilities.

### The Four Sage Intelligence Modules

The Sage Intelligence reporting suite is made up of four modules as follows:

**Report Viewer** - allows you to view existing Sage Intelligence reports in real-time with the ability to run basic filters and parameters. The results are delivered in Excel and you can drill down to additional detail with the click of a button.

**Report Manager** - everything the Report Viewer provides, plus the ability to author new reports or edit existing standard reports. You can also set up automatic report distribution (email, intranet, etc.) and control viewing/access through permissions and security settings.

**Report Designer** - provides more options for creating and/or modifying reports using a graphical “drag-and-drop” interface. This module provides maximum control over financial report layouts and also allows you to model your organizational structure using [Reporting Trees](#).

**Connector Module** - this module allows you to [connect to multiple databases](#) outside of Sage 100 to consolidate information from other areas of your business. This allows you to merge data from another application/database or perform multi-company consolidations.

### User Licenses Included In Your Plan

If you have a current Sage Business Care Plan, you already have Sage Intelligence user licenses that are included with your Sage 100 system and ready to use. **Silver** plans include 1 license for Report Manager, **Gold** plans include 1 license each for Report Manager and Report Designer, and **Platinum** plans include 3 licenses each for Report Manager and Report Designer.

### Adding Modules and Users

Depending on the size of your company and/or complexity of your reporting needs, you may want more than the modules or number of user licenses included in your Sage Business Care plan. If that’s the case, you can add modules and users “a la carte” under a perpetual license model (traditional user/module purchase plus annual maintenance) or as an all-inclusive subscription option. Billed on a monthly basis, the subscription option includes all four modules and unlimited user licenses for the Report Viewer and Manager. The subscription price is determined by the number of companies you need to consolidate/connect to.



### Other Questions and FAQs

Get in touch with questions about pricing or to schedule a demo. Or feel free to download the [Sage 100 Intelligence FAQs](#) document that answers some common questions.



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# A GUIDE TO SAGE 100 PAYROLL OPTIONS

## Understanding Recent Changes and New Products Available

For Sage 100 customers, the payroll landscape has changed a bit over the last few months. In this article, we'll review these changes and take a look at various payroll processing options now available.

### Sage 100 Payroll Module

This option is essentially the traditional Payroll module (and Direct Deposit) that has been available for many years. Working as a built-in component of your Sage 100 system, the payroll module is a good fit for companies that want total control over payroll processing and have the in-house staff and expertise to manage the process. This is also a good option for companies that use job cost tracking.

Recently, Sage implemented a change in pricing to the Sage 100 Payroll module (U.S.) which is now available only as a subscription license and is based on newly-structured payroll pricing tiers. Get in touch if you'd like details about the changes that were made.

### Sage Payroll Services (Cloud)

The newer [Sage Payroll Services](#) is available in two options:

**Sage Payroll Essentials** - key your payroll data into the cloud-based application and Sage Payroll Services takes it from there, handling direct deposit and filing all taxes. The payroll processing data will then update Sage 100 through integration. This self-service option is for small companies with up to 10 employees and fairly simple payroll needs.

**Sage Payroll Full Service** - this is full-service outsourced payroll for companies that have complex needs and want access to a dedicated payroll expert to guide them. You also get a wider and more advanced range of payroll options along with expanded GL export capability to reduce or eliminate rekeying of payroll data.

## Sage HRMS

[Sage HRMS](#) is a more comprehensive approach to payroll processing because it also offers a full range of Human Resource Management capabilities like recruiting, benefits management, HR compliance reporting, and much more. Similar to the Sage 100 Payroll module option, this solution is for companies that want total control over payroll and have in-house expertise - with the added benefit of HR and payroll integration.

## Payroll Your Way

Outsource payroll processing or manage it in-house? Install software on-premises or run it in the cloud? No matter what you prefer, Sage 100 probably offers an option to meet your needs. Feel free to get in touch with your questions about payroll processing in Sage 100.

## SAGE SUMMIT 2016

### More "Big Name" Speakers Announced

In addition to Sir Richard Branson who was announced as the first "big name" speaker at Sage Summit 2016, Sage recently announced that others from the world of business and entertainment will round out the list of featured guests which now includes:

**Gwyneth Paltrow** - Oscar®-winning actress

**Ashton Kutcher** - actor and producer

**Zoey Deschanel** - actress, singer-songwriter

**Robert Herjavec** - businessman and investor on Shark Tank

**Daymond John** - businessman and investor on Shark Tank

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